

Alexandria Community Policy and Management Team

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Court Service Unit

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Health Department

Greta Rosenzweig
Social Services

Vacant
Family Representative

Tricia Bassing, Vice-Chair
Community Services Board

Theresa Werner M.Ed., J.D.
ACPS- Special Education

February 24, 2021 - Meeting Minutes

Members present: Cindy Agbayani, Deborah Bowers, Greta Rosenzweig, Meghan McGrane, Mike Mackey, Terry Werner and Tricia Bassing.

Others present: Staff: Sharon Minter, Jasmine Chapman, PJ Gingery; Guests: R. Orah; Janet Eissenstat

Meeting called to order at 2:03 p.m. by M. Mackey.

Quorum present

1. Welcome and introductions

2. Public Comments: There were no requests received to make public comments.

3. Minutes of the January 27, 2021 meeting were reviewed and motion to accept with amendment made by T Werner, second T Bassing. Motion passed.

4. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah. CSA FY21 allocation is \$8,439,201, YTD expenditures are \$3,027,152. IV-E FY21 YTD is \$77,467.
 - R. Orah commented that expenditures appear to be on track as compared to FY20. No Medicaid updates from the state office. Question posed as to whether or not CSA parental contributions are coming in? R. Orah indicated that he had not seen any additional parental contribution payments but would check and provide an update on status at next month's meeting. Additional discussion about total program allocation, supplemental requests when needed and City match.
- **CSA Reports** – Presented by J. Chapman & PJ Gingery. FY21 IEP Wrap allocation is \$87,740. YTD expenditures are \$99,415. FY21 Protected funds allocation is \$201,836 and \$16,560 has been encumbered.
 - The initial IEP wraparound allocation is depleted and is currently over budget by \$10K; a supplemental request, specifically for additional WRAP funding, will be submitted to OCS.
 - FAPT has continued to hear cases every week since the lockdown via the use of the MS Teams virtual platform. Not encountering too many technical issues. During the month of January, the FAPT team reviewed 33 cases.
 - Request made to provide UM-UR committee with monthly congregate care list. CSA staff will provide.

5. Action Items:

- **Resolution to query about November 2020 expenditures-**
 1. S. Minter met with Shirley Sanchez, Supervisor Administrative Analyst to discuss the increase in expenditures in November. The increase was attributed to invoices being held pending the receipt of some FY21 provider rate sheets and missing purchase orders. \$571K of the expenses was for Private Day invoices and \$115K was for Community-Based expenditures.
- **Policy #11 – Contracts: Work session and group brainstorming**
 1. CSA Contract Process Flowchart - ACPMT reviewed process flowchart, and walked through each step to identify areas to strengthen the current contract process. Significant discussion and various questions asked for purpose of clarification.

ALEXANDRIA COMMUNITY POLICY AND MANAGEMENT TEAM

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2. Resulting Action Items:

- a. M. McGrane will work on adding "swim" lines to process flowchart to reflect identified areas of process strengthening.
 - b. CSA staff will draft a contract amendment signature page.
 - c. ACPMT will revisit the topic of contract process flow and review documents listed above in #a and #b at a future meeting.
3. Contract Policy Language – continued discussion on need to modify the current language in contract policy and add parameters around it in order not to inadvertently delay service delivery to our clients.
- a. Action Item: Determine if there is an acceptable parameter within the City's contracting rules and legal requirements that we can mirror so as to allow client services to begin while the contract execution process is underway. S. Minter will follow up with A. Dickinson, the City's contracts person, to explore this.

6. Discussion Items:

• ACPS Partial Funding of Certain Congregate Care Placements

1. Terry Werner reported on this as an area of concern when ACPS has been requested to fund the educational costs for non-educational congregate care placements. Discussion. Point made that ACPS has to pay for these costs out of their operating/City budget with no match available. When CSA pays for the costs there is a match and state share involved. There is no record of this practice being in policy and no historical documentation explaining how it came about. As such, ACPMT offered voice agreement to use total CSA funding for these cases and to no longer ask ACPS to assume partial funding going forward. Will monitor costs and revisit should costs for these type of placements significantly increase CSA expenditures.

• SB1206 Legislation

1. Emerged out of discussions within the Crossover Youth Model Practice where it was recognized that there are barriers around accessing and sharing information between the child-serving agencies.
2. Legislation recently passed in both houses of the General Assembly.
3. A draft agreement will be developed for DJJ to review by July 1st.
4. This legislation will result in improved information sharing between the agencies and ultimately strengthened service delivery for clients.

• Expansion of FC Services to Youth Aging Out

1. The Consolidated Appropriations Act of 2021 states, youth who are turning 21 must not be discharged from foster care solely based on age. LDSS must allow and should encourage these youth to remain in care at this time. The Act allows youth who are 21 to stay in care until September 30, 2021 funded through title IV-E or Chafee funds (in place of CSA) and receive basic maintenance and clothing.
2. Action item: Greta R. and Sharon M. will look at the number of clients for whom this extension will apply and require full CSA funding and will advise if an adjustment needs to be made to the money the City allocates for local match.

• Miscellaneous Item:

1. T. Bassing informed group that CSB has hired a bi-lingual Senior Therapist (temp) to conduct high-need assessments for Foster Care children and youth. The CSB vision for this is "social justice through assessment." This will start as a pilot program that will initially be billed to Medicaid. Will be offered as a CSA-funded service at a future date.

6. Adjournment: With no further items to be discussed, a motion was made to adjourn the meeting. Meeting adjourned at 3:59 p.m.

Due to the COVID-19 Pandemic emergency, this meeting is being held electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020 or Section 4-0.01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly (Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. Members of the Board and staff are participating from remote locations through a Zoom platform.